

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – Aug 2020

Issue and Description of Topic	Current Position Objective	Original Due Date	Revised Due Date	Resources Required	Contact	* This item may contain Exempt Information
Treasury Management Outturn	Annual report on outturn.	Aug 20		Report	Head of Corporate	
2019/20 Revenue and Capital Outturn	Annual report on outturn.	Aug 20		Report	Head of Corporate	
Ombudsman Annual Review letter	To receive complaints statistics forwarded by the Ombudsman.	Aug 20		Agenda note only	Joint Chief Executive	
Performance Information	Quarterly highlight reports.	Aug 20 Nov 20 Feb 21		Report	Performance and Innovation Officer	
Budget Monitoring – to reflect COVID19 impacts	Update on budget to reflect COVID-19 impacts.	Aug 20	Sep 20	Report	Head of Corporate Services	
Service Plans 2020/2021	To make recommendations on final 2020/2021 Service Plans once Council's COVID-19 budget position is established.	Sep 20		Report	Joint Chief Executive	

Corporate Risk Management Report	Half-yearly update on corporate risk profile.	Sep 20		Report	Audit Manager	
5 Councils (5Cs) contract – Accountancy and HR	Review the success of Accountancy and HR transfer out of the 5Cs Contract.	Sep 20		Report	Joint Chief Executive	
Digital Update	To include Modern.gov	Sep 20		Report	Digitalisation Manager	
Resourcing Implications	Virtual vs Blended Meetings.	Sep 20		Report		
Flooding	Update from twice yearly meeting of Agencies and Parish Flood Forums.	Oct 20		Minutes of meeting only	Head of Environment & Technical	
Commercialisation Strategy – review of improving efficiency of services, decreasing current or future costs	Review the current position with regard to the improving efficiency of services, decreasing current or future costs e.g. through digitalisation and demand reduction (Portfolio Holder for Digitalisation to be invited to attend).	Oct 20	Oct 20	Report	Change and Digital Manager	*
Commercialisation Strategy – review of assets-based procurement process.	Review the processes for the procurement of assets-based investment (Portfolio Holder for Commercialisation to be invited to attend).	Jan 20	Nov 20	Report	Commercial & Projects Manager	
Medium Term Financial Strategy	Annual report setting out the Council's Medium-Term Financial Strategy position, prior to consideration by Cabinet.	Nov 20		Report	Head of Corporate	
Treasury Management 2020/21	To consider a Half Year review report on Treasury Management Strategy 2020/21 prior to consideration by Cabinet.	Nov 20		Report	Head of Corporate	

Quarterly Budget Monitoring	Quarterly update on budget position.	Nov 20 Feb 21		Report	Head of Corporate Services	
Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan	To comment on the annual report setting out the future Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan, prior to consideration by Cabinet.	Annual	Jan 21	Report	Head of Corporate	
Draft Budget	To make comments on the draft 2021/22 Budget prior to consideration by Cabinet.	Annual	Jan 21	Report	Head of Corporate	
Car Parking Charges		July 20	Jan 21	Report		
Waste Management Contract		July 20	Jan 21	Report		
Service Plans	To make recommendations to draft 2021/22 Service Plans prior to consideration by Cabinet.	Annual	Mar 21	Report	Joint Chief Executive	
Chairman's Annual Review of the Work of the Committee.	To consider the Chairman's draft report to Annual Council on a review of the work carried out in the past year by Overview and Scrutiny Committee.	Annual	April 21	Report	Chairman of Overview & scrutiny Committee.	
Update on Corporate Peer Review further to revisit of LGA	To consider the outcomes of the revisit of the LGA, prior to consideration by Cabinet.	Dec 19	TBC	Report	Joint Chief Executive	
Heads of Service Attendance	Once a quarter the respective Heads of Service (in rotation) each be invited to attend Committee to update on				Heads of Service	

	performance, targets, and delivery against Service Plans. Aug - Head of Corporate Sep – Head of Community Oct – Head of Environmental & Technical Nov - Head of Place					
--	---	--	--	--	--	--

* **This item may contain Exempt Information** - Regulation 5 of the Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012